



December 9, 2011

ATTENTION BROKERS!

RE: 2011 Circle of Excellence

All 2011 COE and Honor Society applicants must submit COE and Honor Society applications with a \$50 processing fee to their broker by Friday, January 20, 2012. Brokers must list all applications on the attached form and submit to the Ada County Association of REALTORS® by Friday, January 27, 2012. **Applications will not be accepted without broker certification form.**

COMPLETING BROKER CERTIFICATION FORM –

1. List qualifying agents by name, 2011 closed dollar volume, and COE category (bronze, silver, gold, platinum) on attached form.
2. Sign and date form
3. Submit form with all original agent applications and \$50 fee no later than Friday, January 27, 2012. Late applications will be accepted through Friday, February 3, 2012 w/additional \$50 late fee (\$100 total per late application – no exceptions).

2011 COE qualifying categories are:

- BRONZE - Minimum \$2 million closed production
- SILVER - \$3 million to \$4 million closed production
- GOLD - \$4 million to \$5.5 million closed production
- PLATINUM - Over \$5.5 million closed production

The Circle of Excellence award is an individual award and qualifications are calculated **per individual**. If commissions are shared as a team, calculate production share using the same percentage as the commission split. Applicants must be a **primary member** of ACAR for the year 2011, in good standing at the time of the actual transactions, and remain in good standing to receive recognition. *Secondary members are not eligible.*

If you have any questions, please contact Judy McLaughlin @ 947-7230.

**Circle of Excellence Banquet -Saturday, March 10, 2012
Boise Centre on the Grove
COE Banquet Tickets go on sale Thursday, February 9, 2012
\$39 each/\$390 for table of ten
Sponsorship information available @ www.myACARonline.com**

